

THE FOLLOWING TEMPLATES ARE PROVIDED TO ASSIST THE PARTIES TO COMPLY WITH THE SUBCONTRACT.

APPENDIX – FORM 1 SUBCONTRACTOR'S PAYMENT CLAIM (TAX INVOICE)

(Condition 9 of the General Conditions of QBCC Commercial Subcontract)

TO (CONTRACTOR):

Name:			
Company Name:			
ACN (if company):		ABN:	
Address:			
Phone:			

FROM (SUBCONTRACTOR):

Name:			
Company Name:			
ACN (if company):		ABN:	
Address:			
Phone:			
Site Address:			
Project:			

DESCRIPTION OF THE WORKS FOR WHICH A PROGRESS PAYMENT IS CLAIMED:

Amount Claimed for Payment	\$
Minus Retention (if any)	\$
Net Amount Claimed (excluding GST)	\$
Plus GST	\$
TOTAL AMOUNT CLAIMED (inclusive of GST)	\$

NOTE TO CONTRACTOR: You must pay this payment claim (or a lesser amount if scheduled within 15 Business Days of receipt of a Subcontractor's Progress Claim) within the period stated in Item 10 of the Schedule or, if no period is stated, within 25 Business Days after you receive this payment claim.

Date: _____ / _____ / _____

Signed: _____
Subcontractor